

1. The first step in the process of identifying a problem is to recognize that a problem exists. This involves gathering information about the situation and identifying the specific issue that needs to be addressed.

2. Once a problem has been identified, the next step is to define the problem clearly. This involves stating the problem in a concise and specific manner, identifying the scope of the problem, and determining the goals that need to be achieved.

3. The third step in the process is to generate potential solutions. This involves brainstorming ideas and considering different approaches to solving the problem. It is important to consider a wide range of options and to evaluate the potential benefits and drawbacks of each.

4. The fourth step is to select a solution. This involves evaluating the potential solutions and choosing the one that is most likely to be effective. This decision should be based on a careful analysis of the pros and cons of each option.

5. The final step in the process is to implement the solution. This involves putting the chosen solution into action and monitoring its progress. It is important to stay flexible and to be prepared to make adjustments if necessary.

6. The last step in the process is to evaluate the results. This involves assessing the effectiveness of the solution and determining whether the problem has been solved. If the problem has not been solved, it may be necessary to go back to an earlier step in the process.

7. The process of problem-solving is a continuous one, and it is important to learn from experience. This involves reflecting on the process and identifying areas for improvement. It is also important to share what has been learned with others, as this can help to improve the overall effectiveness of the process.

8. In conclusion, the process of problem-solving is a systematic and logical one. It involves identifying the problem, defining it clearly, generating potential solutions, selecting a solution, implementing the solution, and evaluating the results. By following these steps, it is possible to solve even the most complex problems.

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